

Quick Guide to Far End Camera Control

For Tandberg TRC 4

Step 1: Power ON

- TV



- Tandberg

The power button is at the back of Tandberg



Step 2: Volume Up

- TV



- Tandberg



Step 3: Select View

- TV

Local view of
your site



- Tandberg

Press Selfview
button until video of
your local site is
shown on TV



Step 4: Make a Call

- TV

"Make a Call" is highlighted on menu bar



- Tandberg

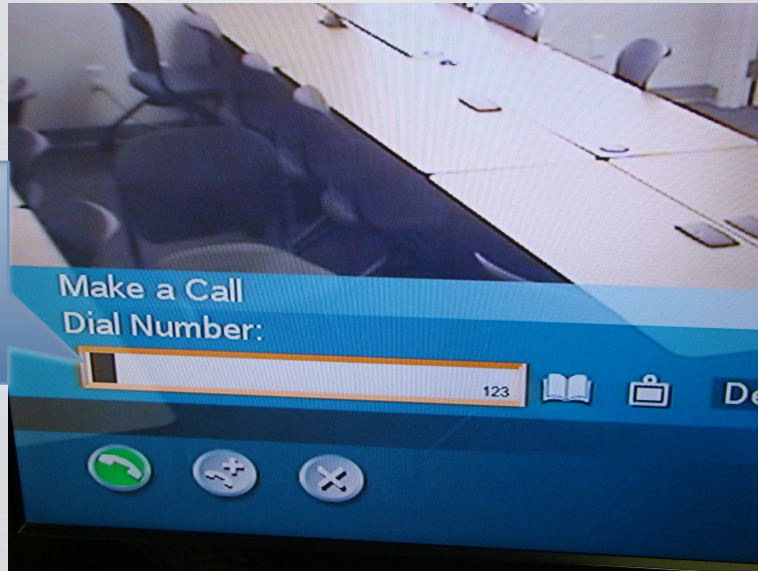
Press OK button to display the menu bar



Step 5: Dial Number

- TV

Dial Number slot is highlighted



- Tandberg

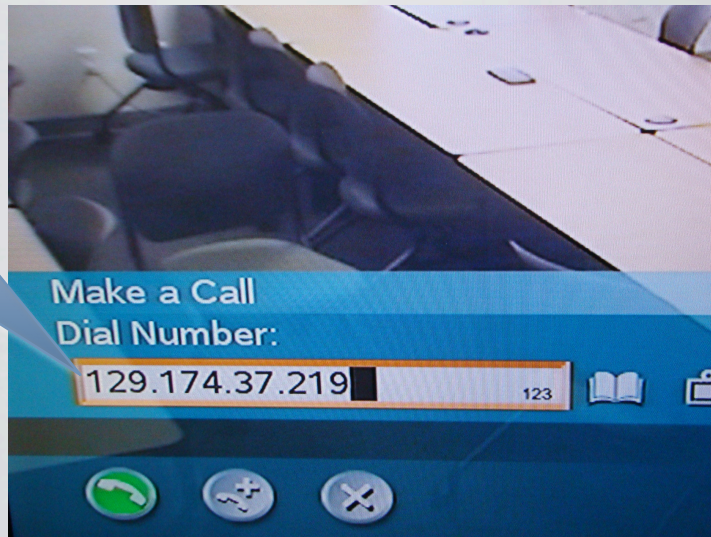
Press OK button to display the Dial Number slot



Step 6: Dial IP Address

- TV

Enter your conference's IP address here



- Tandberg

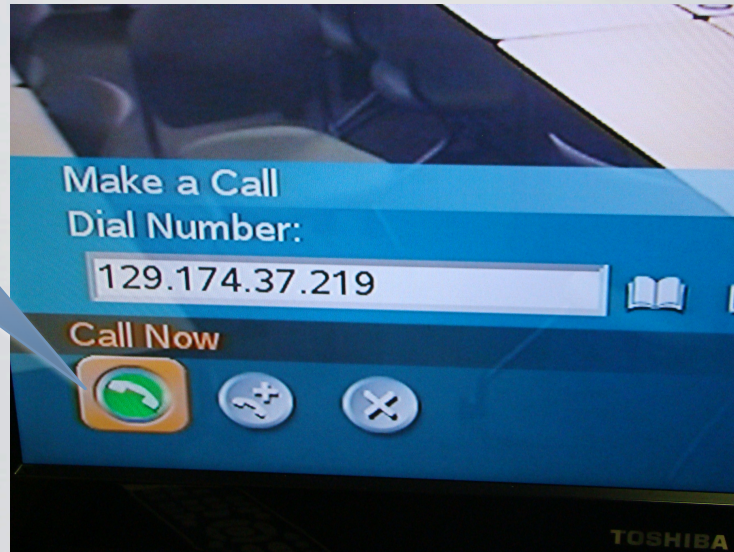
Use number key to enter IP address. Use the asterisk button as the period (dot)



Step 7: Call Now

- TV

Call Now is highlighted



- Tandberg

Click Down arrow to highlight Call Now

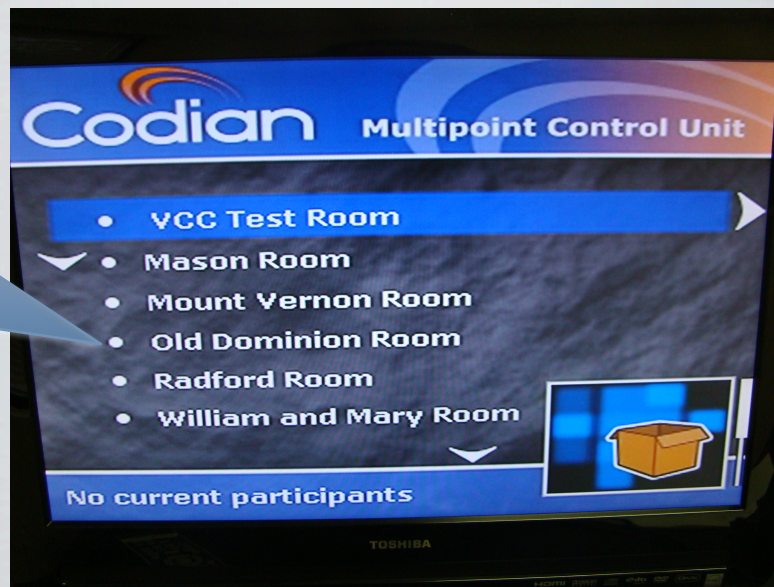
Click OK button to call



Step 8: Conference Center

- TV

Look for your
conference
room



- Tandberg

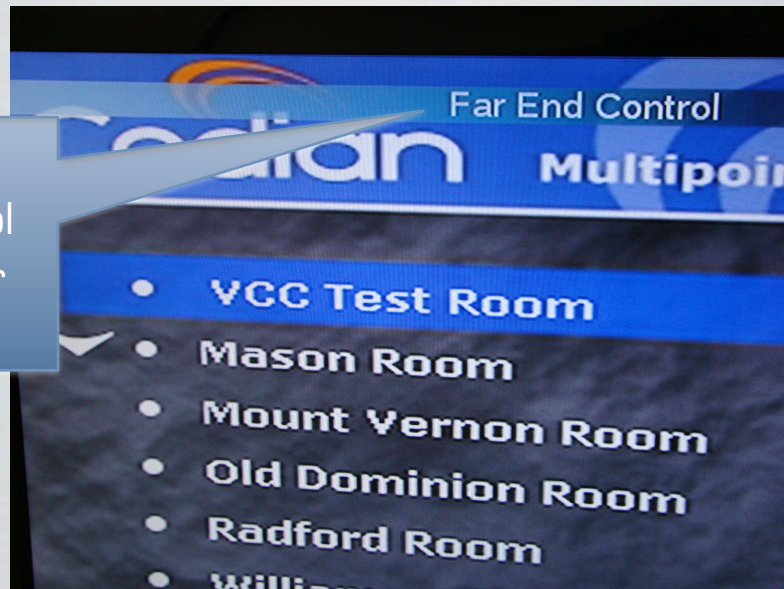
Look for Far End
button



Step 9: Far End Control

- TV

Far End Control bar will appear



- Tandberg

Press Far End button to enable Far End Control



Step 10: Enter Your Conference

• TV

Highlight the name of your scheduled room



• Tandberg

Use Up or Down arrow to move the highlight bar

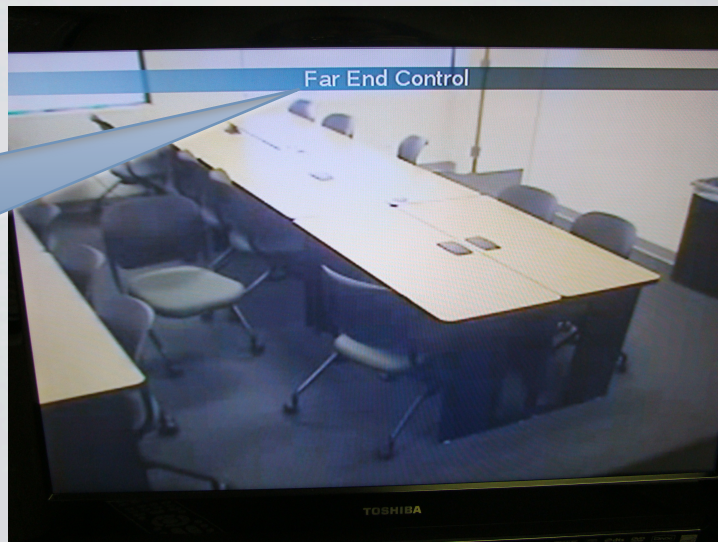
Click Right arrow to enter



Step 1 1: Disable Far End Control

- TV

Far End Control
bar



- Tandberg

Click Far End
button to disable
Far End Cameral
Control



Step 12: Remote View

- TV

Far End Control bar is gone



- Tandberg

Click Selfview button to switch between "Selfview" and "Remote View"



Step 13: Exit a Conference

- TV

End Call is highlighted



- Tandberg

Click the End Call button and then OK to exit



Video Sources selection. Choose between Main Cam, PC, Doc Cam, DVD and AUX. Press again to deselect.



Mic off turns your microphone on and off.



Volume + and - adjusts the system volume.



Press **OK** to open the menu. Use **Arrow keys** to navigate. When the menu is closed, use **Arrow keys** to move the camera.*



Press **Cancel** to close the main menu or go one step back in submenus. Press and hold to close all menus.



Change layout on the screen. Press again to change to other layouts.



Press **Call** to place a call.



Use **Phone Book** to call stored contacts.



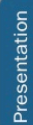
Send snapshot (only in a call). Press **OK** when done.



Use this key in combination with the **Number keys** to access camera (position) presets.



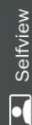
Use this key to display the **Services** menu.



Switch to PC (default).* Press again to switch back to main camera. Open the Presentation menu to select other sources.



Press **Zoom +** or **-** to zoom the camera in and out.



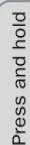
Press **Selfview** to see your outgoing image. Press again to turn **Selfview** off.



Press **End Call** to end an ongoing call. Outside a call, press this key to go to standby.



Use the **Number keys** to dial. When in a call, select Camera Presets with the number keys.



Press and hold a number to store a preset.

Use the **Pound key** to enter touch tone (DTMF) mode when in a call. Press **OK** when done.



A/a: When entering text, change between upper case and lower case letters. Press and hold to go between character and numeric modes.



Press to gain access to the far end controls.



Press to display the on-line Help.



* Not available on all video systems

D14100, 10.07

How to:

- **Activate the system**

Picking up the remote control activates the system. The system will automatically go to Standby mode when it is not in use. It is however still possible to receive incoming calls.

- **Place a call**

Dial a number and press the green "Call" key to place a call. You can also use the Phone Book facility to select contacts to call.

- **Answer an incoming call**

To accept an incoming call, press "OK" or the green "Call" key on the remote control. Press the red "End Call" key to reject an incoming call.

- **End a call**

Press the red "End Call" key to end a call. Press the red key once more or OK to confirm.

- **Adjust the volume**

Use the volume key to increase or decrease the volume. A volume bar appears at the top of the screen.

- **Mute the microphone**

Press the "Mic Off" key on the remote control. A mute icon will appear in the top right of the screen. Press the "Mic Off" key on the remote control. The mute icon will disappear from the screen.

- **Control your camera***

When the menu is closed, use the arrow keys on the remote control to control your camera. If the menu is displayed, choose the Camera Control facility in the menu and press "OK" to control the camera. Press "OK" when done. Use the "Zoom" key to zoom the image in and out.

- **Select video sources***

Press the "Presentation" key to show your PC (default). Press again to switch back to Main Camera (default). To select other video sources, select the Presentation facility in the menu.

- **Help desk contact information**

*not available on all products

TANDBERG User Guide

Tech Support

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