

## Benefits of the System

- ◆ Standardized appearance
  - Microsoft Word templates
  - Online process
- ◆ Central location
- ◆ Share LIPs across the state
- ◆ Access drafts from anywhere
  - Create, edit and print documents
- ◆ Publish LIPs online for public viewing

## Features/Functions of the System

- ◆ Use new standard Microsoft Word templates
- ◆ Create new LIPs, progress and evaluation reports
- ◆ Edit LIP documents online
- ◆ Print and publish
- ◆ E-mail a regional VDOE Technical Assistant document drafts for feedback



**George Mason University  
Student Design Team**



**LIPs Online**

Our goal is to build upon the School Improvement section of the T/TAC Online site by enabling the T/TAC users to easily input Local Improvement Plans (LIPs) into the existing searchable database.

This will enhance the exchange of information amongst educational professionals and the general public, facilitating the continued development of a shared community of practice.



The main menu has 3 sections:

- **Current open documents**  
For each academic year, an LEA/SOP can create a LIP, progress report, and an evaluation report.
- **Archived documents**  
LIP documents are saved for viewing when they are complete.
- **LIP templates**  
Microsoft Word templates for LIPs and reports can be downloaded.



**T/TAC Online Project Team  
2004-2005**

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# The Features



## Print Options

This feature will allow users to print LIPs, progress and evaluation reports in a print-friendly format.

## Create a New LIP

This feature will allow special education professionals to create their LIPs online.

Users may choose to create their LIP in a Microsoft Word template and then put their information online.

## Request Approval from VDOE

This feature will allow special education professionals to send an e-mail to a regional VDOE Technical Assistant with a link of a LIP for review.

**Available Online  
Summer 2005**