

Weekly Status Report

Dates: December 3-December 9

Team Members: Afua Gyasi, , Kim Monti, Matthew Mariani, Rahel Woldehanna, Kim Amin

Our Current Situation

On Monday, we met virtually using Adobe Connect to review our Needs Analysis recommendations.

On Tuesday, we had a team meeting where we continued with the review of the Needs Analysis.

On Wednesday, we met virtually to discuss the Final Presentation for this semester.

On Thursday, we had a team meeting where we decided what we were going to discuss with Shuangboa regarding our Needs Analysis recommendations. We reviewed the Needs Analysis Marlina scenario developed by Matthew. We also discussed more on the recommendations section of the Needs Analysis and our Final Presentation slides

On Thursday afternoon we met with Shuangbao. We reviewed our Needs Analysis recommendations with him. He indicated that they seemed fine. He believes it will be easy enough to run Blackboard from the T/TAC Online server so that it is centralized. He mentioned that we would need to find an open source Wiki, so that it too could be housed on the T/TAC Online server. He would like for us to start to work with him on the Conferencing Request form when we return from winter break.

On Friday, we met to revise our Final Presentation slides and do a couple of practice run throughs.

Accomplishments

- Met virtually using Adobe Connect with success
- Met with Shuangbao to review our Needs Analysis recommendations.

Action Items

- Continue to update Needs Analysis
- Continue to update Final Presentation