

## **Weekly Status Report**

**Dates:** November 12-November 18

**Team Members:** Afua Gyasi, , Kim Monti, Matthew Mariani, Rahel Woldehanna, Kim Amin

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### **Our Current Situation**

On Monday, we talked with Michael Behrmann about our cognitive dissonance regarding the virtual collaboration center. He expressed to us that if we are feeling any doubts about the reaction from the target audience, it is only that the target audience does not fully understand the benefits of collaborating virtually.

We also expressed our desire to collect more information regarding the various tools he envisions the virtual collaboration center will contain. He agreed to meet with us on Wednesday of this week to provide more information.

On Tuesday, we met with Carol and Debbie from JMU to determine their needs for collaboration. The information that we got from them indicates that they may be our edge-case. They admitted to not being quite as tech savvy as the rest of the AT PP team, but said that they were willing to try new things.

On Wednesday, we met with Mike, Shuangbao, Dan, and Casey to get more information about the collaboration tools that T/TAC and GMU have. It seems that we have a better idea of what is web conferencing and what is video conferencing, and how the various tools work together. We will still need to sit with someone like Dan or Casey to document all of the steps required to use the various tools.

We are working simultaneously on completing the Needs Analysis document and our end of semester presentation slides.

### **Accomplishments**

- Met with Mike, Shuangbao, Dan, and Casey to get more information about the collaboration tools
- Met with Carol and Debbie from JMU to get more information from our target audience

### **Action Items**

- Continuing to try to engage AT Priority Project team members from VCU
- Continue to update needs analysis
- Continue to investigate potential tools for the virtual collaboration center
- Meeting with Shuangbao on Monday to use Adobe Connect and the Movi server for collaboration
- Meeting with VT AT Priority Project members on Tuesday