## **Weekly Status Report**

**Dates:** September  $\bar{3}0$  – October 7

**Team Members:** Afua Gyasi, Kimberly Amin, Kim Monti, Matthew Mariani, Rahel

Woldehanna

## **Our Current Situation**

The team met with Dr. Michael Behrmann to review our proposed opportunities and solutions. They include:

Take advantage of emerging technologies to harness collective intelligence of T/TAC community by analyzing communication channels Customize T/TAC Online content for T/TAC Online users Create processes for evaluating the effectiveness of T/TAC Online

During the discussion with him we learned that T/TAC has recently acquired several new tools that will allow for easier collaboration via video conferencing, etc.

From that the team developed priorities and recommendations for further study during the needs analysis. They include:

Development of a virtual collaboration center Creation of resources to support T/TAC staff development with respect to their ability to use newer training creation tools Customization of T/TAC Online content for individual users

## **Accomplishments**

Finalized our performance analysis document

## **Action Items**

Team picture on Thursday, October 11 Meeting with client to go over video conferencing tools.