

Weekly Status Report

Dates: September 17 – September 21

Team Members: Afua Gyasi, , Kim Monti, Matthew Mariani, Rahel Woldehanna

Our Current Situation

The team meets with SMEs to understand the T/TAC culture and where we can offer our assistance. (Performance analysis).

Accomplishments

Based on the first concept map, three project focus areas were developed.

Project website outline was finalized.

Additional SME staffs were contacted to understand the organizations structure and its culture from different perspectives.

Outline for the performance analysis was created.

Action Items

Develop additional questions and ideas based on the information collected from the SMEs.

Start working on the performance analysis document.

Contact SMEs to get a better understanding their needs and see the feasibility of our initial assessment.