

## Honors 110, Introduction to Research

Fall 2005, Section 006

Tuesday & Thursday 3:00-4:15; Innovation Hall, Room 131

Friday 10:30-11:20 (locations vary - see calendar)

*Professor:* Dr. L. Koch  
*Office:* Robinson A413  
*Office Hours:* Tues. & Thurs. 1:30-2:30  
and by appointment  
*E-mail:* LKoch@gmu.edu  
*Phone:* 703-993-1198

*Graduate Teaching Assistant:* Chris Loftus  
*Office Hours:* Tues. & Thurs. 4:30-5:30  
and by appointment  
*Office:* Enterprise 300 - Honors Lounge  
*Phone:* 703-993-1110  
*E-mail:* cloftus1@gmu.edu

### Required Materials:

- ☐ Booth, Wayne, et al. *The Craft of Research*. 2<sup>nd</sup> ed. 2003.
- ☐ EndNote Software (free download from <http://library.gmu.edu/endnote> or purchase CD from JC computer store)
- ☐ Course Packets from bookstore (Bazerman, Columbo, Kohl, Clark)
- ☐ Two two-pocket folders: "Writing Assignments" folder and "Research Project" folder

### Additional Readings:

- ☐ Online Journals (Thompson, Cronon, Thompson, Jenkins)

- ☐ Dates and assignments may change. Bring this syllabus to each class, and write in any revisions.
- ☐ Readings and assignments are due on the dates listed. Bring the assigned text or printout to each class.
- ☐ Key:
  - ⊗B = Reading in Booth      ⊗CP = Reading in Course Packet      ⊗O = Online Journal Reading
  - ☒ = Print from Honors Website and bring to class      📎H=Handout
  - 📅 = Writing Assignment Due      ⌚ = Formal Assignment Due Date

## August/September

Tuesday	Thursday	Friday
<b>30</b> Introductions Syllabus, Policies, & Project In-Class Writing Student Information Sheet	<b>1</b> ⊗CP Active Reading, Bazerman, pp. 22-27 ⊗O Thompson, "History" 📎 Annotate Thompson	<b>2</b> Intro. to Library Resources, Mr. Kevin Simons Meet: <u>Innovation, Rm. 105</u> <div>Welcome Reception 11:30-1:30 Honors Lounge (ENT 302)</div>

## September

Tuesday	Thursday	Friday
<p><b>6</b></p> <ul style="list-style-type: none"> <li>☉ CP Recognizing Voices, Bazerman, pp. 163-77</li> <li>☉ O Cronon, "A Place," pp. 1347-top 57</li> <li>☉ B Finding Topics, pp. 53-5</li> <li>⇒ List two possible topics</li> <li>✉ Research Log</li> <li>Library Sign-up, 9/6-9/16</li> </ul>	<p><b>8</b></p> <ul style="list-style-type: none"> <li>☉ O Cronon, "A Place," pp. 1357-76</li> <li>⇒ Cronon - Group Discussion Questions</li> <li>✉ Museum Assignment</li> </ul>	<p><b>9</b></p> <p>EndNote Training, Mr. Andrew Lee</p> <p>Meet: _____</p>
<p><b>13</b></p> <ul style="list-style-type: none"> <li>☉ B Audience, pp. 17-26, pp. 32-3; Topics pp. 40-52; Sources, pp. 72-89</li> <li>⇒ Narrowed Topic: fill in 3 steps from Booth, p. 52</li> <li>Library Sign-up, 9/6-9/16</li> <li>EndNote Sign-up</li> <li>Last Day to Add Classes</li> </ul>	<p><b>15</b></p> <ul style="list-style-type: none"> <li>☉ O Thompson, "Where Myth"</li> <li>☉ O Jenkins, "Museum of Political Correctness"</li> <li>In Class: Proposal Asst. and Sample Proposals</li> <li>In Class: L&amp;H Conf. Asst. #1</li> </ul>	<p><b>16</b></p> <p>Field Trip to Museum of the American Indian</p> <p>Meet: <u>CUE Bus Stop</u></p> <p>Times: _____</p>
<p><b>20</b></p> <ul style="list-style-type: none"> <li>☉ Parts I &amp; II - Research Log Conferences</li> <li>☉ Conference Time: _____</li> <li>⇒ Conference Assignment #1 (3 copies, typed)</li> <li>Library Sign-up, 9/20-9/30</li> </ul>	<p><b>22</b></p> <ul style="list-style-type: none"> <li>☉ <b>Museum Analysis Due</b> Conferences</li> <li>☉ Conference Time: _____</li> <li>⇒ Conference Assignment #1 (3 copies, typed)</li> </ul>	<p><b>23</b></p> <ul style="list-style-type: none"> <li>☉ Clark, "Case," pp. 23-35</li> <li>Lecture: "How Universities Organize Knowledge," Prof. Robert Clark</li> <li>Meet: <u>Innovation, Rm. 105</u></li> <li>☉ Conference Time: _____</li> <li>⇒ Conference Assignment #1 (3 copies, typed)</li> </ul>
<p><b>27</b></p> <ul style="list-style-type: none"> <li>☉ Part III - Research Log</li> <li>⇒ Complete Draft of Research Proposal &amp; Works Consulted Due (2 copies, typed)</li> <li>Peer Conferences</li> <li>Library Sign-up, 9/20-9/30</li> <li>In Class: L&amp;H Asst. Folder Checklist</li> </ul>	<p><b>29</b></p> <ul style="list-style-type: none"> <li>☉ <b>Research Proposal &amp; Works Consulted Due</b></li> <li>Library Session</li> <li>Meet: <u>JC Library Instruction Room, 2<sup>nd</sup> floor</u></li> <li>Enter Library on 1<sup>st</sup> floor; take back staircase to 2<sup>nd</sup> floor.</li> </ul>	<p><b>30</b></p> <ul style="list-style-type: none"> <li>☉ Part IV - Research Log</li> <li>Last Day to Drop Classes</li> <li>Student Panel: "Work, Time, and the 110 Research Paper."</li> <li>Meet: <u>Innovation, Rm. 105</u></li> </ul>

## October

Tuesday	Thursday	Friday
<p><b>4</b></p> <p>🕒 <b>Research Log Due</b></p> <p>🕒 B Using Sources, pp. 90-107; Claims, Reasons &amp; Evidence, pp. 114-50</p> <p>🕒 CP Synthesizing Sources, Bazerman, pp. 266-72</p> <p>✉ Website Assignment</p> <p>Library Sign-up, 10/7</p> <p>In-Class Writing</p>	<p><b>6</b></p> <p>🕒 <b>Writing Assignment Folder Due</b></p> <p>Sample Essays</p> <p>🕒 CP Columbo &amp; Milano</p> <p>“Reframing: Talking Back”</p> <p>🕒 CP Kohl, “The Story of Rosa Parks”</p>	<p><b>7</b></p> <p>Directed Library Research</p> <p>Meet: <u>Fenwick Reference</u></p>
<p><b>11</b></p> <p>Fall Break - No HNRS 110</p> <p>Monday classes meet today</p>	<p><b>13</b></p> <p>🕒 <b>Website Analysis Due</b></p> <p>🕒 Revised Working Thesis</p> <p>Sample Thesis Statements</p> <p>🕒 Bring in questions about EndNote and citing sources.</p> <p>Mid-Semester Feedback</p> <p>✉ Source Analysis Asst.</p>	<p><b>14</b></p> <p>Cite While You Write Using EndNote (Optional)</p> <p>Meet: <u>Innovation, Rm. 105</u></p>
<p><b>18</b></p> <p>🕒 1-page draft and working outline (2 copies, typed)</p> <p>Peer Conferences</p> <p>Structuring Essays</p> <p>🕒 B Outlining, Planning, Drafting &amp; Quoting, pp. 187-207</p> <p>Discuss Mid-Semester Feedback</p>	<p><b>20</b></p> <p>🕒 <b>Source Analysis Due</b></p> <p>🕒 B Acknowledgments &amp; Responses, pp. 151-64, Opening &amp; Closing Words, pp. 238-39</p> <p>Sample Essays</p> <p>In Class: 🕒 H Conf. Asst. #2</p> <p>Midterm Grades Available</p>	<p><b>21</b></p> <p>Library of Congress Trip (Optional)</p> <p>Meet: _____</p>
<p><b>25</b></p> <p>Conferences</p> <p>🕒 Conference Time: _____</p> <p>🕒 Conference Assignment #2 (3 copies, 3-page draft, typed)</p>	<p><b>27</b></p> <p>Conferences</p> <p>🕒 Conference Time: _____</p> <p>🕒 Conference Assignment #2 (3 copies, 3-page draft, typed)</p>	<p><b>28</b></p> <p>Conferences</p> <p>🕒 Conference Time: _____</p> <p>🕒 Conference Assignment #2 (3 copies, 3-page draft, typed)</p>

## ***November***

<b>Tuesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>1</b> 🕒 Sample Student Essays (on Honors 110 Web Site) 📝 List 3 strengths & 3 weaknesses of each essay	<b>3</b> 📝 6-page draft (2 copies, typed) Peer Conferences Library Sign-up, 11/4	<b>4</b> Directed Library Research Meet: <u>Fenwick Reference</u>
<b>8</b> 📝 <b>Preliminary Complete Draft of Research Paper Due (2 copies)</b> Peer Conferences 📎H Complete Draft Guidelines	<b>10</b> 🕒 <b>Complete Draft of Research Paper Due</b> 📎H Presentation Guidelines Presentation Sign-Up Library Sign-up, 11/11	<b>11</b> Directed Library Research Meet: <u>Fenwick Reference</u>
<b>15</b> 🕒B Revising, pp. 208-18; pp. 281-2 📝 In-Class Reflection Sample Revisions 📎H Revised Draft Guidelines	<b>17</b> Presentations 🕒 Presentation #: _____ Library Sign-up, 11/18 Conference Sign-Up	<b>18</b> Directed Library Research Meet: <u>Fenwick Reference</u>
<b>22</b> Presentations 🕒 Presentation #: _____ Conferences 🕒 Conference Time: _____	<b>24</b> Thanksgiving - No Class	<b>25</b> Thanksgiving - No Class

## ***December***

<b>29 Nov.</b> Presentations 🕒 Presentation #: _____ Conferences 🕒 Conference Time: _____	<b>1</b> Presentations 🕒 Presentation #: _____	<b>2</b> Conferences 🕒 Conference Time: _____
<b>6</b> Presentations 🕒 Presentation #: _____	<b>8</b> 🕒 <b>Revised Draft of Research Paper Due</b> 🕒 <b>Writing Assignment Folder Due</b> 📝 In-Class Reflection Last Day of Class	

**Course Description & Objectives:**

Honors 110 offers an introduction to the methods, materials, and practices of research at the college level. It emphasizes research as a process. The readings and assignments are designed to lead you through the various stages of this process, including researching, drafting, and revising an academic essay. You will learn to use a variety of resources, including print texts, electronic sources, and statistical data. The course will also provide practice in evaluating sources, constructing an argument, supporting your claims with evidence, and documenting your research with the appropriate conventions of academic style. Writing in Honors 110 partially fulfills the 6-hour composition requirement for GMU students.

**Course Requirements and Policies:****1. Attendance and Participation:**

Attendance and active participation are expected at all course meetings. All classroom discussions and activities count toward your participation assessment. Students who have excellent participation may receive extra credit. Students who fail to participate satisfactorily, including those with excessive absences, may receive a lower final course grade.

**Extra Credit:** You may earn up to six percentage points to be added to your final course grade by

- ✓ participating actively and productively in class on a regular basis;
- ✓ attending class regularly (three absences maximum).

**2. E-mail and Class List:**

GMU policy requires students and faculty to use their GMU accounts for all university communication. If you use another internet service provider, you can forward your GMU e-mail to that account.

**E-mail Forwarding:** Access your e-mail at <http://mail.gmu.edu>, click on Options, select Settings, enter the e-mail address to forward to, click on Save Changes.

We will have a class e-mail list that I use to make announcements to the class and you use to ask questions and continue discussions.

**3. Conferences:**

You must attend all scheduled peer conferences and required instructor/student conferences. Each conference has corresponding written work, which you will place in your writing assignment folder.

#### 4. Assignments:

- *Format:* All formal assignments (☺), except the Research Log, must be typed and double-spaced. Use a standard font of size 12, and keep one-inch margins. Writing assignments (☹) may be neatly handwritten, unless the syllabus specifies “typed.”
- *Submission:* Hand all formal assignments (☺) to Chris or Prof. Koch at the beginning of class on the due date. All writing assignments (☹) should be brought to class on the due date. After we have worked with the writing assignments in class, place them in your assignment folder to submit at midterm and the end of the semester. Do not place any assignments in my mailbox or under my office door; work submitted as such will not be accepted and will not receive credit.
- *Late Work:* Late assignments will be marked down ½ letter grade per class meeting day, except in cases of documented illness or emergency.
- *Copies:* Keep all work for this course – save assignments that have been returned to you, and make back-up copies of submitted assignments.

#### 5. Grading:

- All formal assignments (☺) will receive letter grades according to the following grading standards:

*A range:* superior mastery of the material; complex understanding of skills and concepts; thoroughness and sophistication in interpretation and style; proficiency in standard grammatical form and documentation conventions; high competence in all sections of the assignment/peer conference sheets.

*B range:* above-average mastery of the material; clear, thoughtful understanding of skills and concepts; correct written presentation; high competence in most sections of the assignment/peer conference sheets.

*C range:* adequate mastery of the material; obvious, general, or vague understanding of skills and concepts; acceptable written presentation; competence in many sections of the assignment/peer conference sheets

*D range:* less-than-satisfactory mastery of the material; limited understanding of skills and concepts; poorly presented written work; low competence in many sections of the assignment/peer conference sheets.

*F range:* unsatisfactory mastery of the material; inadequate understanding of skills and concepts; unacceptable written presentation; low competence in most sections of the assignment/peer conference sheets.

- Writing assignments (☹) will be evaluated primarily by their timely completion and

thoroughness, and somewhat by the quality of the work. You will receive one midterm grade and one final grade for your writing assignment folder.

#### 6. Midterm Grades:

Each student will be assigned a midterm grade. Your midterm grade is based on all work completed before fall break and includes extra credit. It is for informational purposes only: it does not affect your final grade.

#### 7. Final Course Grades:

● You must earn a grade of "C" or better to complete this course successfully. A grade of "C-" is not satisfactory to complete the University's general education requirement.

● Final course grades are determined by the criteria listed below.

##### Assignments and Percentages:

- ☐ Museum Analysis: 10%
- ☐ Research Log: 10%
- ☐ Research Proposal: 10%
- ☐ Website Analysis: 5%
- ☐ Source Analysis: 5%
- ☐ Complete Draft of Research Paper: 20%
- ☐ Revised Draft of Research Paper: 20%
- ☐ Presentation: 5%
- ☐ Assignment Folder: 15%

Up to 6% may be added to your final course grade for outstanding attendance and participation. →

##### Midterm and Final Course Grades:

A+	98-100%
A	95-97%
A-	92-94%
B+	88-91%
B	85-87%
B-	82-84%
C+	78-81%
C	75-77%
C-	72-74%
D	60-71%
F	59% & below

##### Converting Letter Grades to Numbers :

A+	98%	B-	82%	D	65%
A	95%	B-/C+	80%	D-	62%
A-	92%	C+	78%	D+/F+	60%
A-/B+	90%	C	75%	F	59% & below
B+	88%	C-	72%		
B	85%	C-/D+	70%		

#### 8. Honor Code:

Academic honesty is expected of all students. Cheating and plagiarism violate the GMU Honors Code. Plagiarism means using the words, opinions, or factual information from another person/text without giving the person/text credit (adapted from the English Department statement). Chris and I are required to report any violation of the Honor Code to the University Honors Council.