

OBTAINING YOUR KENYA VISA

(give yourself 20 days processing time)

IMPORTANT: In 2015 Kenya changed it's polices - you **CAN NOT** get a visa at the airport anymore. You **MUST** get your visa ahead of time (*before traveling to Kenya*).

There are two ways to get your VISA:

1. A physical VISA that you get by submitting your passport to the Embassy in DC.
2. An E-VISA, which is done by way of an application process – you get a confirmation email you print out and must take with you.

WARNING: There are E-VISA scams. **DO NOT** trust any website not listed in the link below. This is the official Kenya site for an E-VISA: <http://evisa.go.ke/evisa.html>

READ the rules and updates carefully: <http://www.kenyaembassy.com/visa.html>

*Regardless of which option you choose, you need a passport to apply!
Passports take time (six weeks!!) to get!!*

About passports:

We recommend that you have a newer passport with a *scanned* image. If your passport is almost 8-10 years old and has an actual photograph covered with laminate, this may not be accepted in Kenya. Please confirm that the passport you have is relatively up to date and will not expire within 6 months of your RETURN. Feel free to show us your passport if in doubt.

General comments about Kenyan visas:

You need a copy of your flight itinerary before you physically submit your VISA application.

The Kenya VISA office needs about two weeks to process your VISA application (E-VISA's can be a bit quicker, but you shouldn't rely on this). **DO NOT** wait until mid December to do this – *you should have your VISA application submitted by the end of November to be safe*. Materials at embassies have been known to get lost...it's the holiday season... why take the chance?

After obtaining your passport and flight itinerary get your visa:

Option 1 (the Physical Visa):

1. Visit the general website: <http://www.kenyaembassy.com/visa.html>

This is the “[Application for a Kenyan Visa](#)” from the main consular page. There are a number of VISA pages on this website – make sure you’re at the right one:



- Scroll down and click on the "VISA APPLICATION WASHINGTON, DC" button.

Scroll to the bottom of the page and select “DOWNLOAD APPLICATION”



- You want a single entry (\$50) VISA.
2. Fill in all fields. Patience! This site WILL likely kick you out over and over - but it will remember your entries. So just go back to the main page and hit "continue" until you bump forward to where you left off. You will see your information still in there.
- During this process, you will be asked for a hotel / address contacts in Kenya. Use the following contact (you won't need to list the rest of the places we visit):



Vera M. Kivuitu, General Manager

Riara Centre, Riara Road, off King'ara Road, Block B, Apt B3.

P. O. Box 25240 - 00603, Nairobi, Kenya

T +254 (20) 387 6629/36 | F +254 (20) 387 6720

Emergency Line +254 (734) 696969

E vera@peaksandsafaris.com

Mobile +254 733 757691

www.peaksandsafaris.com

Please don't print this email unless you really have to. Save the environment!

Disclaimer: This email, including any attachment, is private and confidential. It should not be read, copied, disclosed or otherwise used by any person other than the intended recipient(s). If you have received this email in error, please notify the sender immediately.

3. This process will also give you a confirmation #. Record it. Copy the PDF! Print it out and fill in what is needed, then sign it. *Then make a copy* – keep that copy at home.

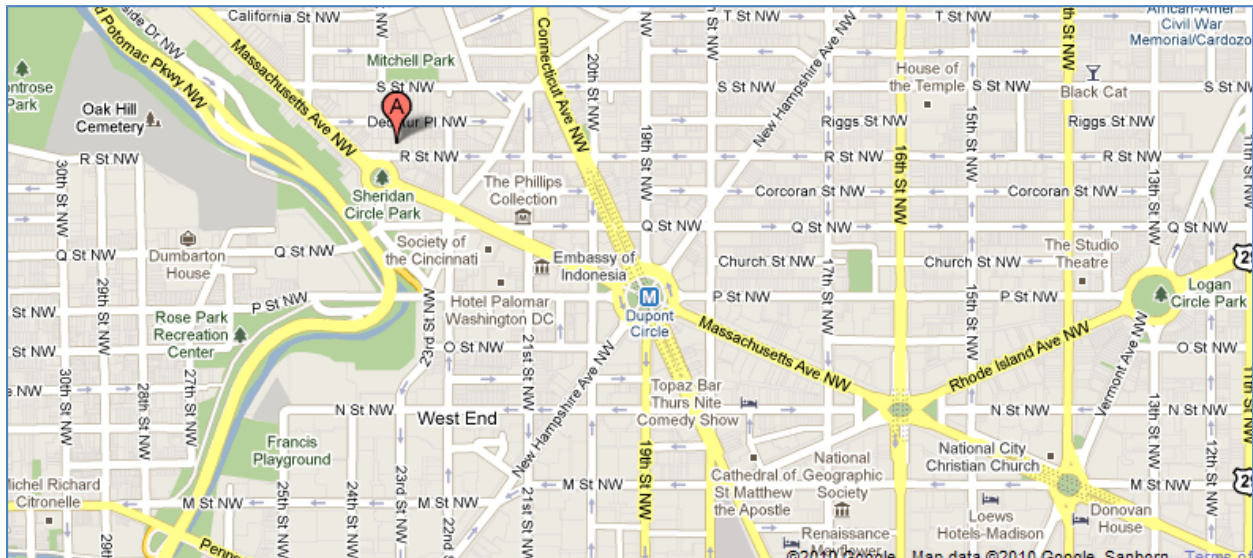
5. Now that this application is over - you need to visit the KENYA EMBASSY. **You should avoid mailing our passport if you can personally visit the embassy.**

Kenya Embassy's VISA office. The address is at:

2249 R Street, NW
Washington, DC.

Public Hours: M – F 9:30am – 1:00pm (*reality is 10 - 12*).

Google map: <http://goo.gl/maps/kfyf>



6. At the VISA office (to the right of main entrance - see below), you will submit your documents. You will get a **receipt with a date on it** – and a submission #. **YOU NEED** this receipt and # to get your passport back. **TELL** them you are coming back for it – **nothing to be mailed.**



7. RETURN to the embassy on or after the delivery date on the receipt and pick it up at the same office.
8. CHECK the VISA while you are there. Check your name, date, etc.. Make sure it is all correct before leaving.
9. Give a copy of your photographed VISA page to GMU and your course instructors.

If you must use the mail:

You should mail them a self address envelope as instructed on this website. Please be careful and track everything! *Add more time for all of that mailing.*

You will need:

- Passport (must be in good standing - see passport comment above).
- Signed application page (the PDF version that you printed and signed).
- 2 official passport photos (not computer generated).
- A \$50 money order or cashier's cheque (no regular/personal checks).

OPTION 2: The E-VISA: <http://evisa.go.ke/evisa.html> (DO NOT use any other website)

1. Go to www.evisa.go.ke and click on create eVisa account.
2. Once Logged in, Select Department of Immigration services.
3. Select submit Application.
4. Select Kenyan Visa.
5. Select the type of Visa and read the Instructions Carefully.
6. Fill in the application form (see above (option 1) for address in Kenya and such).
7. Pay Using Visa, Mastercard and/or other cards.
8. Now you wait (several days usually) for your approval notice via email.
9. Log back into your eCitizen account (step 1.) and print your eVisa (good to make a copy).
10. Present your printed eVisa to the immigration officer at the port of entry.

POINTS TO NOTE

1. Visa processing fee is nonrefundable.
2. Incomplete applications will be rejected.
3. The possession of an eVisa is not the final Authority to enter The Republic of Kenya.
4. Engaging in any form of business or employment without a requisite permit or pass is an offence.
5. The e-Visa printout must be presented at the port of entry.

Remember: print all documentation that you can for the E-VISA and have that with you in your carry-on bag.