

Fall 2009 Syllabus – English 392, Editing for Audience, Style, & Voice – Prof. Reid

Reading assignments are from *Copyeditor's Handbook* (**Cpy**), *Style* (**Stl**), *Writer's Reference* (**Ref**), and *Non-designer's Design Book* (**Des**)

Some readings and exercises will be posted online on E-Reserves (**ERes**) or our PBWorks site (**PBW**): <http://eng1392001fall09.pbworks.com/>

Reading and editing assignments are due at the start of the class period unless otherwise noted. **Sentence logs are due Mondays, 11:59 pm.**

Date	Class Activities	Homework & Quizzes	Reading Assignments	Exams & Projects
A31	Introductions LRR HOA Needs You! Expert essay #1			
S2	Rhet-itors Naming of parts; to-learn lists Start sentence log	H1: Online Diagnostic (Checked + 3 Explanations)	PBW: Kamiya Cpy: Ch. 1 + pp. 29-36 Ref: Skim B (grammar basics), start "to-learn" list	<i>Bring a good piece of prose</i>
S8	Macro Audience: focus/emphasis Sentences & clauses	H2: PBW Exercise 1 (Checked + 3 Explanations)	Ref: G5 + G6 (fragments/runons) Stl: Lessons 1 & 2	Sentence Log: Due midnight Mon. <i>Bring magazines for SP1</i>
S10	Medio Audience: paragraphs and readability Thought-stopping punctuation	H3: Cpy Exercise A & B (C+3E) <u>Quiz 1</u>	Cpy: Ch. 4 Ref: <i>Optional: skim P3, P4</i>	
S15	<u>Minute Clinic A1: 10:15-10:25</u> Micro Audience: word/sent. Modifiers and commas	H4: Cpy Exercise E & G (C+3E)	Cpy: Ch. 6 & Ch. 7 Ref: <i>Optional: skim all other P</i>	Sentence Log: Due midnight Mon.
S17	<u>Minute Clinic B1: 11:50-12:00</u> <u>Minute Clinic C1: 10:15-10:25</u> Copyeditors' Choices <u>Minute Clinic D1: 11:50-12:00</u>	H5: PBW Exercise 2 (C+3E) <u>Quiz 2</u>	Cpy: Ch. 2	SP1: Style Analysis

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S22	Hyphens + Review	H6: <i>Cpy</i> Exercise C + D1 (C+3E)	Cpy: Ch. 5	Sentence Log: Due midnight Mon
S24	Exam 1			Exam 1
S29	Minute Clinic A2: 10:15-10:25 Advanced Sentence Problems 1 Editor as Teacher & Checker Minute Clinic B2: 11:50-12:00	H7: <i>PBW</i> Exercise 3 (C+3E)	Cpy: Ch. 14 PBW: Sommers + <i>Skim FactCheck</i>	
O1	Minute Clinic C2: 10:15-10:25 Advanced Sentence Problems 2 Editor as Rhetor & Advocate Minute Clinic D2: 11:50-12:00	H8: <i>PBW</i> Exercise 4 (C+3E) <u>Quiz 3</u>	Ref: Skim "S" PBW/ERes: Rhetorical Approach	
O6	When Size Matters Ethical Considerations		Stl: Lesson 12	
O8	Actions and Characters Science vs. Reporting		Stl: Lessons 3 & 4	SP2: Edit an Expert
O13	NO CLASS: FALL BREAK			
O15	Cliché Day Live Editing Introduction	H9: 2 each from <i>STL</i> 3.2-3.3, 3.5, 3.6, 4.1, 4.4, 4.6 (C+3E) <i>Bring (e)copy of 2 pop song lyrics</i>	Ref: Skim "W"	
O20	Keeping it Together	H10: <i>STL</i> —1 each from 5.2, 5.3, 6.2; 2 each from 7.1, 7.4 (C+3E)	Stl: Lessons 5, 6, & 7; <i>skim Appendix</i>	SP3: Revise as an Expert <i>Optional: Exam 1 Recoup</i>
O22	Naming of Parts: Style Live Editing Choices & Plans	<u>Quiz 4</u>	PBW: Comprehensive Editing	
O27	The <i>je ne sais quois</i> Project work	H11: <i>STL</i> —2 each from 8.1, 8.2, 9.2, 9.3 (C+3E)	Stl: Lessons 8 & 9	Begin Live Editing Project

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O29	Restyling Project work	H12: <i>STL</i> 9.4 + reflection	ERes: Editor's Dilemma	<i>Bring Magazines for SP4</i>
N3	Expert Essay #2: in-class Project work; review	Quiz 5	Stl: Lessons 10 & 11	
N5	The whole nine yards Project work			SP4: Style Translation
N10	Exam			Exam 2
N12	Editing C.R.A.P.		Des: Ch. 1 & 6 (skim 2-5)	
N17	Editing fonts Editing people		Des: Ch. 9-11	Live Editing: Graded Draft
N19	Editing on the Web Sticky editing wickets	H13: Design Re-do	PBW: Editing Images	
N24	Project Work Design Lab: No Wimps!			<i>Optional: Exam 2 Recoup</i> Optional: Quiz Make-up
N26	NO CLASS: Thanksgiving			
D1	Editing in the workplace			Live Editing: Final, Ltr, Rpt <i>Optional: Bonus Editing</i>
D3	Editing and Writing	H14: PBW Live sentences		
D8	Reviews and Revisions	H15: Strengths Analysis		
D10	What does an editor do?	Optional: H16, Revision of SP 1-4		SP5: Choice/Poster

FINAL EXAM: Thursday 12/17, 10:30-1:15